



SITE CREW JOB DESCRIPTION & PERSON SPECIFICATION / Punchdrunk

Responsible to: Head of Crew

Key relationships: Head of Production, Deputy Production Manager, Building Manager

Salary: £550 per week (pro rata) depending on experience

Contract: Freelance

Deadline for applications: Accepting application on an ongoing basis, until December 2021 by email, with the subject "Site Crew" to workwithus@punchdrunk.com.

THE ROLE

Punchdrunk are seeking individuals to join their Site Crew team to assist in the construction and installation of their next project. The team will be a vital part of the installation carrying out a variety of tasks and working with a multiple range of departments.

The ideal candidates will be team players with can-do attitudes. The job role offers learning from various departments as well as training opportunities.

JOB DESCRIPTION | RESPONSIBILITIES INCLUDE:

- Assisting in all project deliveries
- Management of the loading and unloading area
- Management of the skip and skip area
- Assisting other production teams with basic activities, which may include:
 - Assisting the Carpentry team on the installation of the set and structural elements of the project
 - Assisting the painting teams
 - Assisting the Sound and Lighting teams with the unloading and loading of trucks
 - Assisting the Building Manager as directed by the Head of Crew
 - Draping/rigging
 - Helping the dressing/Design teams with materials, furniture set up and set up of work areas
- Helping with traffic management of deliveries and coordination of the forklift truck movement

(Traffic Marshal course provided)

- Ensuring the site is a clean and safe environment
- Maintaining a good practice of Health and Safety in all areas and report any problems to the Head of Crew and Production Management
- Acting in accordance with Punchdrunk's Health and Safety Policy
- Ensuring that best practice is implemented in regard to the use and disposal of chemicals or waste in the set painting workshop
- Setting up safe areas
- Setting up access equipment
- Setting up of working and storage areas

PERSON SPECIFICATION:

ESSENTIAL

- Capable of a physically demanding job including heavy lifting
- Knowledge of current Health and Safety regulations and awareness of the use of PPE for certain activities
- Flexibility, stamina and the ability to multi-task
- A reliable time-keeper
- Ability to demonstrate a calm approach when working closely in a fast-paced environment
- Excellent communication and interpersonal skills
- Ability to work as part of a close-knit team
- Able to prove self-initiative and awareness
- Previous experience in a similar role
- A practical character with problem solving skills and some experience of using tools or experience in any other production department

DESIRABLE

- Previous experience on large-scale sites
- Knowledge of and comfortable with Working at Height
- Licensed on IPAF/PASMA/Fork Lift
- To own tools relevant to the position (impact driver, adjustable spanner, hammer)

EMPLOYMENT TERMS

- Short-term and longer-term freelance opportunities available, both full and part time, from August 2021
- £550 per 5 day week (pro rata) depending on experience
- It is expected that the average weekly schedule will be along the lines of: Monday-Friday 8am-5pm (with a lunch break)
- Location: Punchdrunk offices in London
- Due to the nature of this role, hours will be mostly weekdays with evening or weekend work required to the needs of the project

NOTES TO APPLICANTS

If you are called for an Interview you will be required to sign a Punchdrunk Non-Disclosure Agreement in advance of the meeting.

All applicants must be eligible to work within the UK.

HOW TO APPLY

To apply, please submit your CV and a brief statement (maximum 2 A4 sides) describing your suitability for the position and *specifically* how your experience matches the person specification.

Applicants should provide contact details for two references and we will seek your permission before making direct contact with any referees. Please note that it is likely we will seek to take up 1 reference for candidates progressing to second interview, prior to making an offer.

Please submit your application by email, with the subject "Site Crew" to workwithus@punchdrunk.com. As an Equal Opportunities Employer, Punchdrunk welcomes applications from all sectors of the community, regardless of gender, age, race, sexuality or disability and makes appointments based solely on ability to fulfill the duties of the post. Candidates who are shortlisted for interview will be given the opportunity to specify any access needs so that appropriate arrangements can be made.

Recruitment timeline:

- Deadline for applications: Accepting applications on an ongoing basis until December 2021
- Contract commences: On a rolling basis from October 2021

OUR HISTORY Formed in the UK by Felix Barrett in 2000, Punchdrunk has pioneered a game-changing form of immersive theatre in which roaming audiences experience epic and emotional storytelling inside sensory theatrical worlds. Blending classical texts, physical performance, award-winning design installation, and unexpected sites, the company's infectious format rejects the passive obedience usually expected of audiences. Our award-winning productions invite audiences to rediscover the childlike excitement and anticipation of exploring the unknown and experience a real sense of adventure. The company's international production, *Sleep No More*, has celebrated 10 years of its extended run in the USA. In December 2016, a redeveloped version of the production opened in Shanghai and continues to run. *The Third Day*, a six part TV drama and theatrical broadcast created by Dennis Kelly and Felix Barrett aired on Sky and HBO in 2020. Punchdrunk has also announced a partnership with gaming giants Niantic.

Punchdrunk's award-winning productions include *Faust* (in collaboration with the National Theatre, 2006), *The Masque of the Red Death* (2008), *Tunnel 228* (in collaboration with The Old Vic, 2009), *It Felt Like A Kiss* (with Adam Curtis and Damon Albarn, Manchester International Festival, 2009), *Sleep No More* (with the American Repertory Theatre, Boston, Mass., 2009), *The Duchess of Malfi* (with ENO, 2010), *The Crash of the Elysium* (Manchester International Festival, 2011) and *The Drowned Man: A Hollywood Fable* (with the National Theatre, 2013).