Rehearsal Room

Technical Specification & Hire Guide

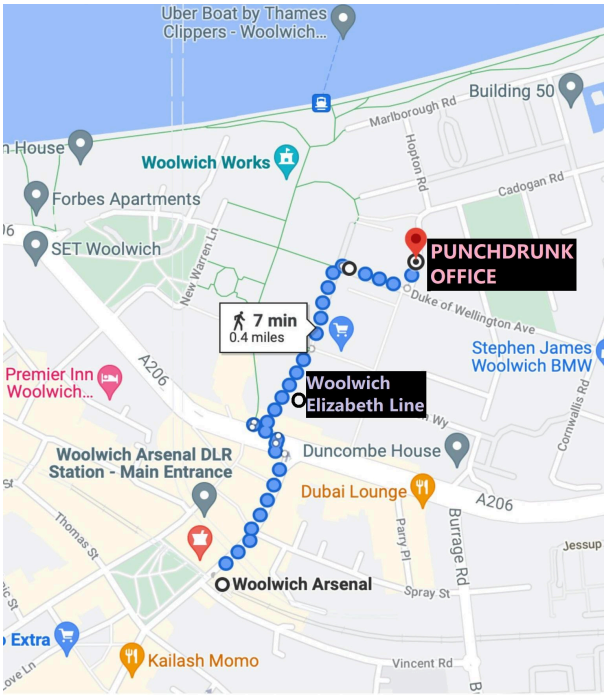
Building 19 · The Carriageworks · London SE18 6DJ

V.4 · Updated: October 2026

Technical Introduction
The Carriageworks are Grade II listed buildings situated in Woolwich, South East London. The Rehearsal Room is located in Building 19 and is a large space with 9 pillars dividing the room, featuring a newly installed wood sprung dance floor. This document sets out the technical specifications for the space. It should be read alongside the Rehearsal Room Hire Agreement and House Rules. For enquiries please contact the Punchdrunk Production team. **Please note:** This is not a soundproofed room. Sound generated within the rehearsal room may carry to the offices located directly above and to adjoining rooms. Conversely, noise generated within the offices above and surrounding areas may also be audible within the rehearsal room.

Location & Access	
Address	The Carriageworks, 5 Carriage Street, Royal Arsenal, London SE18 6DJ
Stage Door Access	Access to Stage Door is via Carriage Street — NOT via Cartridge Place. 
What3Words	///storm.shovels.loves

Nearest Public Transport	
Tube	Woolwich — 3 min walk (Elizabeth Line)
Buses	161 / 177 / 180 / 472 / N1 — 5 min walk
Overground / DLR	Woolwich Arsenal — 7 min walk

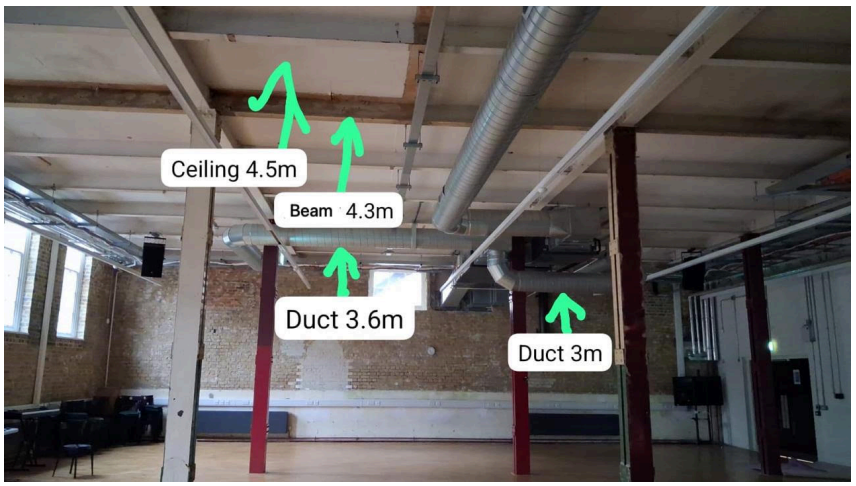


Parking & Cycling
• There is no parking available on site. • Heritage Car Park (near Premier Inn) — 3 min walk. • Bicycle parking is available on site between Buildings 18 and 17 in the yard. Please come through site reception to lock your bicycle there.

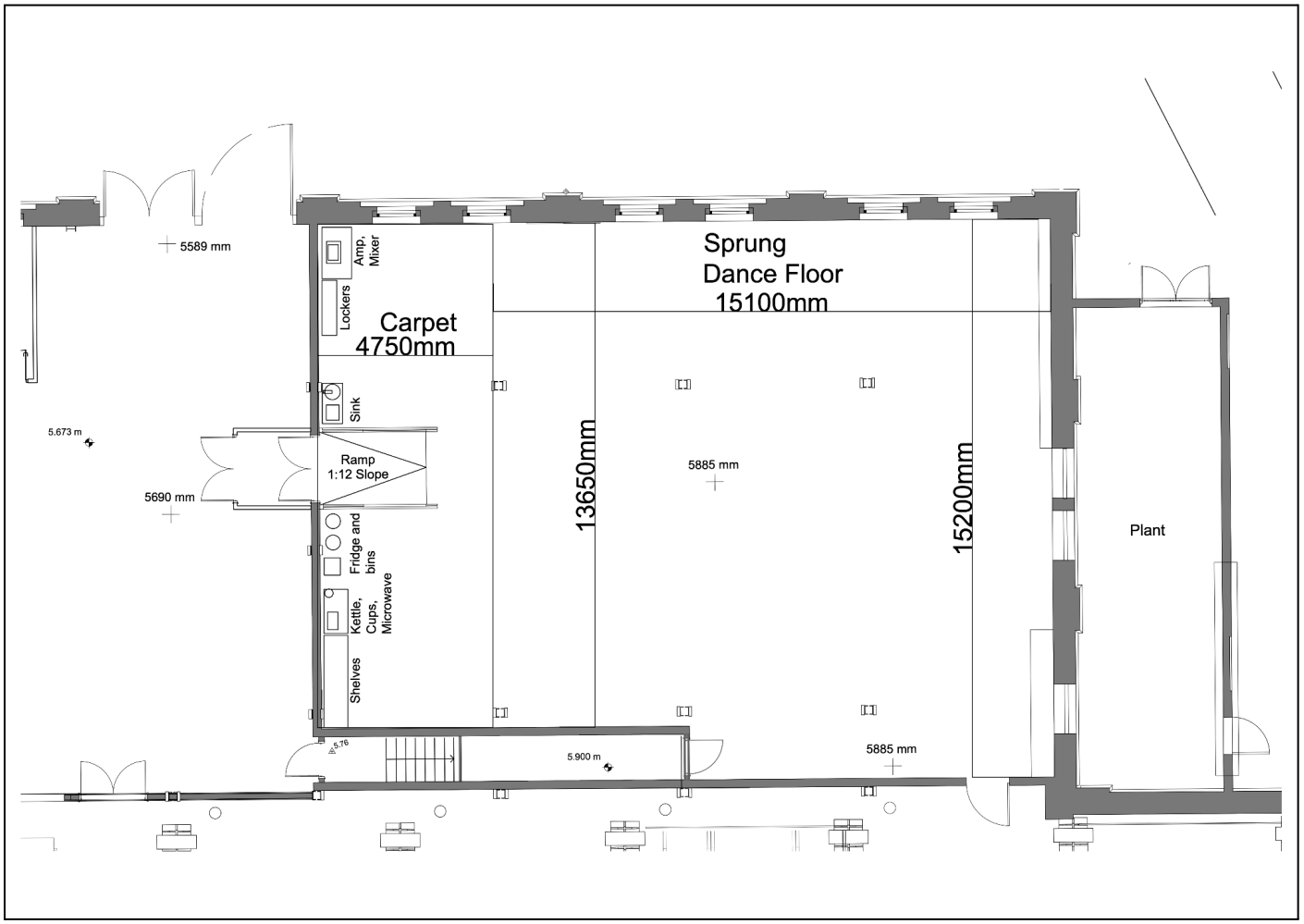
Opening Hours
Standard site opening hours are **09:30 – 18:30**. These hours are subject to change. On event days hours will be extended as appropriate.

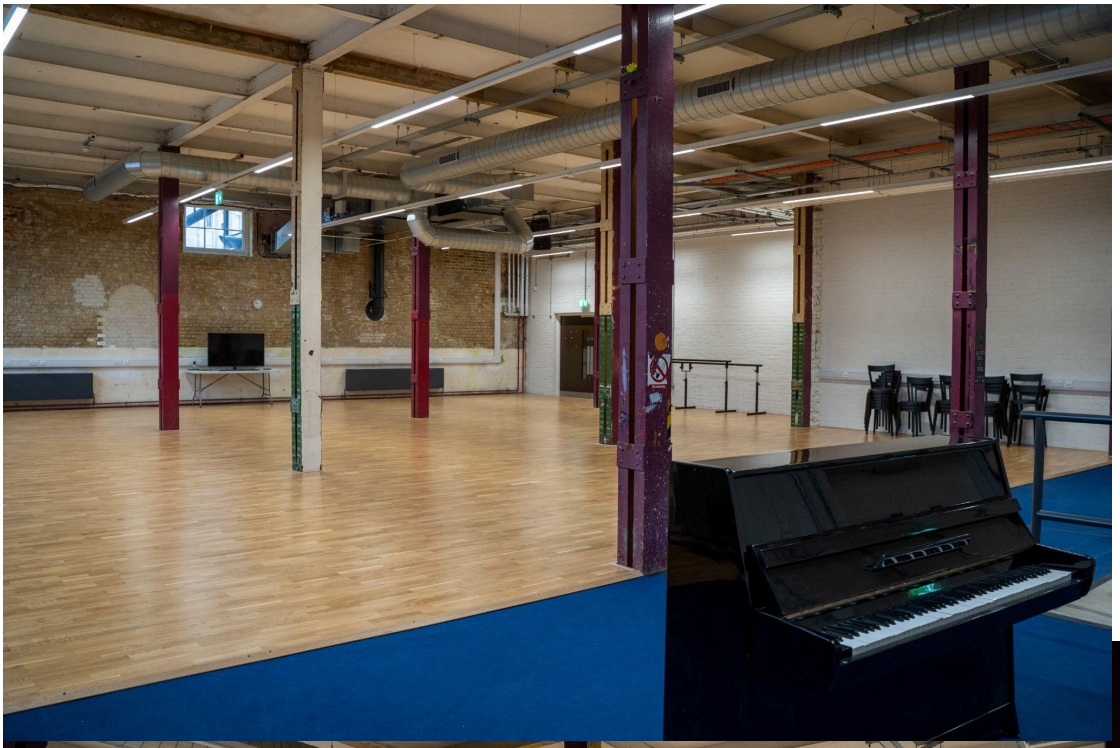
Accessibility
Building 19 is wheelchair accessible. As the venue is Grade II listed, not all accessible routes are the most direct. There are lifts in B19 to provide access to the mezzanine floor. Please contact PGL in advance if you have specific access requirements.

Room Dimensions & Layout	
Depth	19.8 m (from doorway)
Depth Dance Floor	15.1m
Width (maximum)	15.2 m
Width (minimum)	13.7 m (narrower point)
Floor Area (approx)	195 m²
Ceiling Height	Lowest Point - Duct: 3m Duct - 3.6m Beam - 4.3m

	Highest Point - Ceiling - 4.5m 
Structural Features	9 load-bearing pillars dividing the room
Capacity	Approx. 35 people for rehearsals / Approx. 50 people seated

Ground Plan: A scaled ground plan is available separately and should be read alongside this specification.







Floor Specification	
Floor Type	Newly installed hardwood sprung dance floor
Footwear	Clean dance shoes, equivalent soft footwear, white-soled trainers or bare feet only on the dance floor
Floor Marks	Advance PVC tape only. No marks to be cut directly into the floor. Consult PGL before placing any marks.
Furniture	No furniture on the dance floor unless legs have protective pads, and confirmed with PGL in advance
Food & Drink	Water in a screw-top bottle only on the dance floor. All other food and drinks in the blue carpeted area only

Power	
Sockets	13A standard sockets distributed around the perimeter of the room
RCD Protection	Any equipment with a potentially high draw must be connected via an RCD plug (user to supply)
Distro	No permanent power distro or dedicated stage supply — 13A domestic ring only
Compliance	All electrical equipment must be operated in accordance with the Electricity at Work Regulations 1989

Note: Users requiring high-draw equipment (e.g. electric pianos, heaters, production rigs) must notify PGL in advance.

Lighting	
General Lighting	Overhead LED strip lights providing even general illumination
Switch Location	On the left-hand wall as you enter the room
Dimming	No dimmable or desk-controllable lighting available in this space
Production Lighting	No production lighting rig or control infrastructure. Users wishing to rig additional lighting must agree this with PGL in advance.

Sound & PA

Installed Equipment

Item	Qty	Details
EM Acoustics EMS-129 Loudspeakers	3	Permanently rigged from each corner of the ceiling
EM Acoustics Amplifier	1	Rack-mounted, powers all 4 speakers
ULTRAZONE Sound Card / Zone Controller	1	Connected to amplifier; provides mini-jack and zone control
3.5mm Mini-Jack Input Cable	1	Patch cable terminated at the ULTRAZONE unit

Connectivity

- Primary input: 3.5 mm mini-jack — connect any device with a headphone/line output
- Bluetooth connection also available (pair with the room's audio system)
- If your device lacks a 3.5 mm port you must supply your own adapter
- No built-in Qlab workstation — users requiring Qlab must bring their own Mac and licence
- No network connectivity is available in this space

Power-On Procedure

Switch on devices **in this order** to avoid speaker damage:

- 1. ULTRAZONE Sound Card — switch on wall mains first, then press the power button on the right-hand side of the unit. Ensure the Master knob (far left) is turned fully down. Check the knobs either side of the green indicator light are turned fully up.
- 2. EM Acoustics Amplifier — switch on wall mains first, then press switch on left-hand side of unit.
- 3. Source device — connect via mini-jack or Bluetooth, then use the ULTRAZONE Master knob to raise volume to the required level.
- Power-off: reverse the steps above.

Please see the **Rehearsal Room Speaker Guide** for visual reference.

Noise notice: Punchdrunk reserves the right, at its sole discretion, to require the volume of any activity within the rehearsal room to be reduced at any time. Users shall comply with any such request promptly.

Rigging

No additional rigging is permitted in this space.

- The four EM Acoustics speakers are permanently rigged at ceiling level from each corner
- No user-installed rigging, hanging points, bars or overhead structures are permitted
- Any queries regarding existing speaker rigging should be directed to PGL

Network & AV

- No equipment is connected to the building's data network in this space
- No Wi-Fi access point dedicated to the rehearsal room — users should use mobile data
- No projection or screen infrastructure installed
- No video playback equipment provided

Piano

Instrument	Herman Mayr upright piano
Location	Permanently located within the rehearsal room
Access	Use must be pre-arranged with PGL prior to the hire period
Tuning	Piano tuning and maintenance is subject to an additional charge payable by the User

Welfare Facilities

Toilets	Located outside the rehearsal room — shown to Users on arrival
Showers	Available on-site — must be requested in advance from PGL
Sink	Inside the rehearsal room
Kettle	Inside the rehearsal room
Microwave	Inside the rehearsal room

Lockers	Available inside the rehearsal room
Yoga Mats	Provided inside the rehearsal room
Chairs & Tables	Set to your requirements by PGL. Do not bring additional furniture without prior written permission.
Clothes Rail	Available inside the rehearsal room
Refreshments	Users should bring their own refreshments unless otherwise agreed in writing
Carpeted Area	Blue carpeted area designated for bags, food, and non-dance activities

Access & Hire Hours	
Site Hours	09:30 – 18:30 (subject to change; extended on event days)
Hire Hours	09:30 – 18:00 (Negotiable for an extra fee)
Minimum Booking	4 hours per booking
Sign In/Out	Required on every visit
Capacity	Approx. 35 people for rehearsals / Approx. 50 people seated
Out-of-Hours	Not available without prior written agreement from PGL

Health & Safety

General

- Both parties must comply with the Health & Safety at Work Act 1974 and all regulations thereunder
- All electrical equipment must be maintained and operated in accordance with the Electricity at Work Regulations 1989
- Smoking is not permitted inside the building. Designated smoking area is to the left on exiting the building
- The use of real flame, flammable, hazardous or explosive materials, including haze machines, is strictly prohibited
- No ticketed public events are permitted in the space
- Animals are not permitted inside Punchdrunk buildings

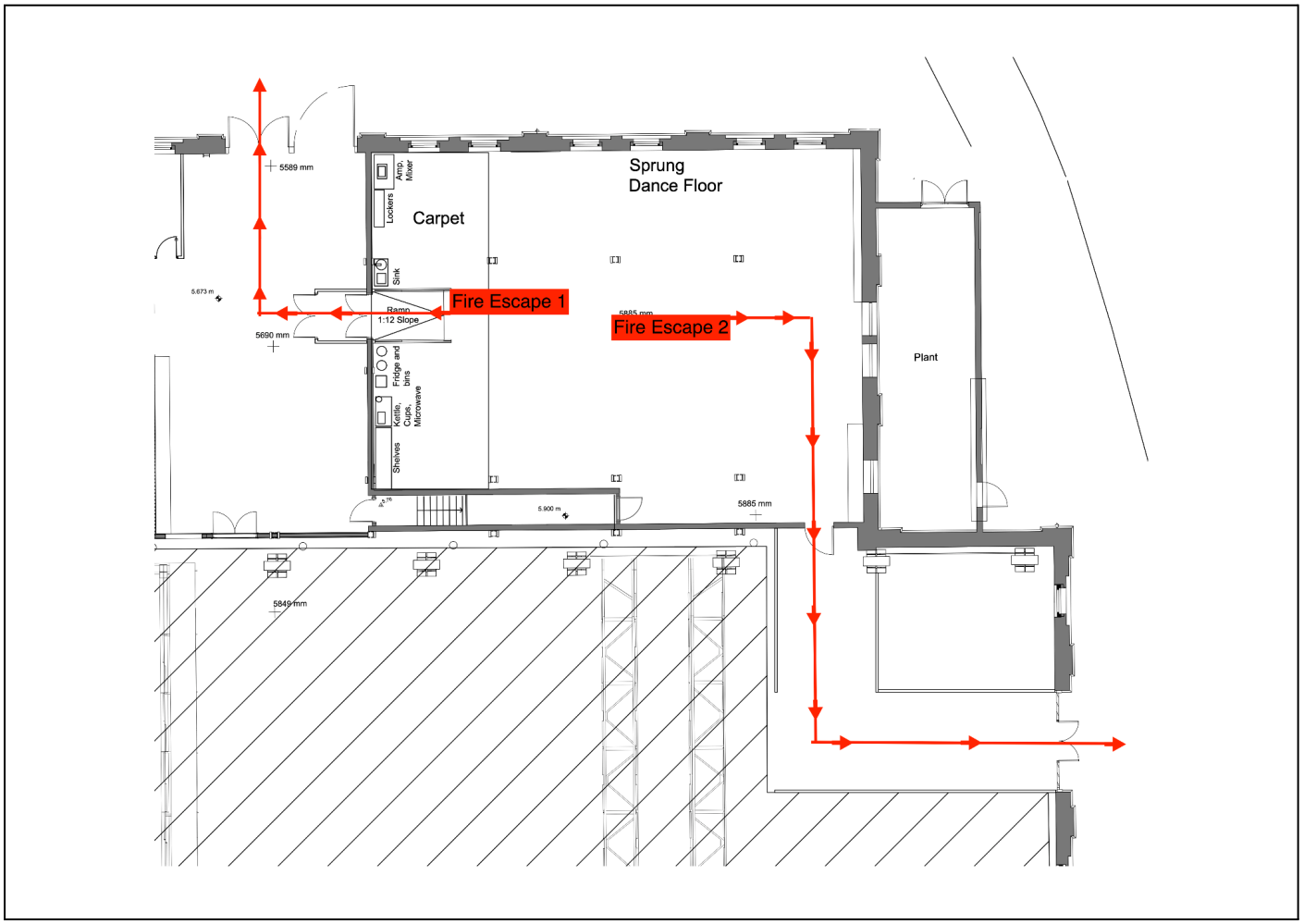
First Aid

- A First Aid box is located inside the rehearsal room
- Punchdrunk will endeavour to have a qualified First Aider on the premises during hire periods
- Users are strongly advised to ensure a qualified First Aider is present within their own team at all times

Fire Evacuation

- Emergency exit routes are clearly marked and will be demonstrated to the User on arrival
- Users must designate a Safety Manager who will act as Fire Marshal for their group
- **On hearing the fire alarm:** evacuate immediately via the nearest fire exit and assemble at **James Clavell Square**
- Routine fire alarm tests are pre-notified — no action required during a notified test
- Do not re-enter the building until given the all-clear by PGL or the emergency services

Evac Map:



Children & Young People (Under 18s)
• Hiring with under 18s must be declared in advance to allow PGL to prepare appropriate safeguarding paperwork • All persons responsible for under 18s must hold a valid DBS check — evidence must be provided to PGL before the hire commences • No child is to leave the rehearsal room unless accompanied by a responsible adult • PGL's Safeguarding Policy applies at all times

Other Provisions & Rules

- Photography or filming for public distribution must be agreed with PGL in advance, with crediting information confirmed
- Press attendance must be agreed with PGL in advance
- All kit, cases, props and equipment must be stored within the rehearsal room — no corridor storage without written agreement
- Rubbish must be placed in bins provided, separated into recycling and non-recycling
- The room must be left clean and tidy at the end of each day
- The floor must be left in the same condition as on arrival; repair costs will be charged to the User
- Users must not touch or roam wider building spaces unless guided by a PGL team member

Key Contacts		
Role	**Name**	**Contact**
Production / Technical Contact	Ross Carmichael	rosscarmichael@punchdrunk.com
Building / Facilities Manager	Gareth Potts	garethpotts@punchdrunk.com
Emergency (out of hours)	Gareth Potts	07799 197992

This document should be read in conjunction with the Rehearsal Room Hire Agreement and the House Rules posted outside the room. PGL reserves the right to update this specification; the current version will always be made available to Users on booking.