



## DEPUTY TECHNICAL MANAGER JOB DESCRIPTION & PERSON SPECIFICATION

**Responsible to:** Technical Manager, Production Teams and General Management and Producers

**Key relationships:** Technicians, FOH / Operations Team, Buildings Team and Producers

**Salary:** £41,600 per annum, pro rata

**Contract:** Fixed-term contract between 6 to 9 months, with the exact duration to be agreed at the time of offer and based on the project needs.

**Deadline for applications:** Friday 25th July at 17:00

**How to apply:** Please complete the application form [here](#) including your CV and cover letter.

If you have any questions or are experiencing any difficulties with the application process, please contact [workwithus@punchdrunk.com](mailto:workwithus@punchdrunk.com).

## OUR HISTORY

Founded in 2000 by Felix Barrett MBE, Punchdrunk is widely recognised as the “pioneer of the ‘immersive theatre’ phenomenon” (The Telegraph). The company is best known for their mask shows, a form of theatre in which roaming audiences experience epic storytelling inside singular, sensory worlds. These productions have been cited amongst the 40 creative moments that changed culture (Creative Review) and currently play across three continents: *Sleep No More*, New York has been running since 2011; *Sleep No More*, Shanghai (2016 - present) is the longest-running international show in China; and *The Burnt City*, London has welcomed over 200,000 audiences since it opened in March 2022. In March 2024, Punchdrunk announced their latest project, *Viola's Room* which opened in London, May 2024 and is currently playing at the Shed in New York.

Alongside these landmark theatrical productions, Punchdrunk has taken its ground-breaking approach to live experiences and created cross-cultural collaborations in music, tech, fashion and TV - from projects with Rihanna to Jack White, Louis Vuitton to Alexander McQueen, and from Samsung to Brad Pitt's Plan B Studios. The company was listed amongst the 50 most influential artists of the last 50 years (Sky Arts, 2022) alongside David Bowie, Sir Steve McQueen and Vivienne Westwood.

Previous projects include: *The Third Day* (BAFTA-nominated TV series starring Jude Law and Naomie Harris with HBO and Sky Studios), *Believe Your Eyes* (with Samsung, 58th Venice Biennale, 837, ArtBasel and Cannes 2016), *ANTIdiary* (with Rihanna and Roc Nation), *The Drowned Man: A Hollywood Fable* (with the National Theatre), *The Crash of the Elysium* (Manchester International Festival), *The Duchess of Malfi* (with ENO), *Sleep No More* (with the American Repertory Theatre), *It Felt Like A Kiss* (with Adam Curtis and

Damon Albarn, Manchester International Festival), *Tunnel 228* (in collaboration with The Old Vic), *The Masque of the Red Death* (with Battersea Arts Centre), and *Faust* (in collaboration with the National Theatre).

## **THE ROLE**

Punchdrunk is seeking a Deputy Technical Manager who will support the management of the technical running team of our next production.

The Deputy Technical Manager will help lead a team of technicians to ensure that the production is presented and maintained at the highest possible standards.

They will assist the Technical Manager in the day to day running of the technical department, reacting to and reporting on any technical or maintenance issues and playing an active part in show running.

They will be customer facing at times due to the nature of the production and will work collaboratively with the FOH and Operational teams.

The Deputy Technical Manager will also assist with the technical maintenance of Punchdrunk's wider Woolwich Venue.

## **JOB DESCRIPTION | RESPONSIBILITIES INCLUDE:**

- Assist the Technical Manager with preventative and reactive maintenance to the show and the wider Woolwich Punchdrunk Venue.
- Actively take part in a technical show role for each show, comprising of a Show Control Operator and other technical positions where duties may involve:
  - monitoring technical show equipment including lighting, sound, COGs and a Games Master to ensure smooth operation, managing any immediate issues and reporting to the wider technical team to respond as required.
  - monitoring approximately 30 cameras throughout the show space and will report to other technicians and the FOH team if an audience member requires assistance or if there is a technical issue that needs responding to.
  - In the event of an evacuation or major incident, be responsible for triggering and adhering to emergency procedures.
  - prepping and distributing technical equipment to audience members.
  - responding to technical issues within the experience including repairing faulty technical equipment.
- Ensuring the design and technical reset is completed at the end of each day to a high standard.
- Leading on any technical issues, ensuring comprehensive fault finding procedures are outlined and adhered to.
- Attending meetings as required by the Technical Manager, such as H&S, Production and Operation meetings.
- Chair specific meetings in the absence of the Technical Manager.
- In the absence of the Technical Manager and in conjunction with the Duty

Manager, be responsible for show critical decision making, such as show stops, resets, evacuations etc, inline with predetermined procedures.

- Enforce and take ownership of H&S policies as outlined by the Technical Manager and Production Manager and report and respond to all H&S incidents.
- As part of the reset, and in conjunction with the Buildings Team ensure that the experience is cleaned to a high standard.
- Working collaboratively and closely with all departments, particularly the operations team, acknowledging that given the nature of this project, there are elements of hybrid and shared responsibilities required compared to traditional theatrical productions.
- Adhering to all budgets and following financial procedures as designated by the Producers and other relevant members of the team.
- Keeping show paperwork up to date, such as power on / off, setting checklists, maintenance rotas, troubleshooting guides etc.
- Support audience members should they require technical assistance during the experience.
- Any other responsibilities as reasonably required by a Deputy Technical Manager on a first class immersive production.

## **PERSON SPECIFICATION:**

### **Essential**

- Proven experience in technical theatre in a leading role
- Experience and familiarity with theatrical systems such as Dante, ETC Eos, COGs and networking.
- Strong communication skills to effectively collaborate with cross-functional teams, including producers, operations team, directors and designers.
- Detail-oriented with excellent problem-solving abilities to address technical challenges in real time.
- Ability to work under pressure, meet deadlines and adapt to changing production requirements.
- Ability to lead, manage and motivate technical production teams effectively.
- Knowledge of safety regulations and protocols within the theatre and entertainment industry.
- Clear passion for delivering the best audience experience possible in a unique theatrical environment
- Passion for a technical management role in an untraditional setup and environment
- Solutions oriented mentality and desire to work collaboratively with the team in mounting a brand new production.

### **Desirable**

- Managed multiple battery operated devices and monitoring battery health through a suite of tools.

- IOSH Managing Safely for Theatres.
- An understanding of timecode.

### **EMPLOYMENT TERMS**

- Fixed-term contract between 6 to 9 months, exact duration to be agreed upon at the time of offer, and based on the project needs.
- Pension contribution, following completion of probation period
- 20 days holiday per annum + UK bank holidays
- Place of Work: Punchdrunk's home in Woolwich
- Employee benefits: Cycle to Work scheme, access to confidential support through our Employee Assistance Programme (EAP)
- Due to the nature of this role evening and weekend work is required
- £41,600 per annum, pro rata  
Start Date: w/c 4th August

### **NOTES TO APPLICANTS**

This is a guide to the nature of the work required. It is not wholly comprehensive and may be reviewed with the post holder and the line manager from time to time.

If you are called for an interview you will be required to sign Punchdrunk Non-Disclosure Agreement in advance of the meeting.

All applicants must be eligible to work within the UK.

### **HOW TO APPLY**

To apply, please complete the application form [here](#), providing your CV and a brief statement (maximum 2 A4 sides) describing your suitability for the position and *specifically* how your experience matches the person specification.

If you have any questions or are experiencing any difficulties with the application process, please contact us at [workwithus@punchdrunk.com](mailto:workwithus@punchdrunk.com).

Applicants should provide contact details for two references, and we will seek your permission before making direct contact with any referees. Please note that it is likely we will seek to take up 1 reference for candidates progressing to a second interview, prior to making an offer.

As an Equal Opportunities Employer, Punchdrunk welcomes applications from all sectors of the community, regardless of gender, age, race, sexuality or disability and makes appointments based solely on ability to fulfil the duties of the post. Candidates who are shortlisted for an interview will be given the opportunity to specify any access needs so that appropriate arrangements can be made.

We particularly welcome applicants living in the Royal Borough of Greenwich.

## **RECRUITMENT TIMELINE**

Interviews Monday 28th and Tuesday 29th July